

MINUTES OF FIRST MEETING OF
BOARD OF DIRECTORS OF
COURAGEOUS RESCUE

The board of directors of this corporation held their first meeting at the time, on the day, and at the place set forth as follows:

TIME: 6:30 pm

DATE: November 14, 2019

Place: 403 W 28th St, Connersville IN 47331

The following directors, constituting a quorum of the full board, were present at the meeting:

Casey Andolina, Ellie Woodrow, Danika Kennedy, Kayla Noah, Jenny Ramsey (via telephone)

The following directors were absent:

Vicki Hathaway

ARTICLES FILED

The chairperson stated that the original Articles of Incorporation of the corporation had been filed in the office of the Secretary of State on February 21, 2019. The chairperson presented to the meeting a certified copy of the Articles of Incorporation, showing the filing as stated. A copy will be placed in the corporate binder.

BYLAWS

The matter of the adoption of bylaws for the regulation of the corporation was next considered. The chairperson presented to the meeting a form of bylaws that was duly considered and discussed. On motion duly made, seconded, and unanimously carried, the following resolutions were adopted:

WHEREAS, the directors of this corporation have not as yet adopted any bylaws for the corporation; and

WHEREAS, the best interests of the corporation will be served by the adoption of bylaws;

THEREFORE, BE IT RESOLVED, that the bylaws presented to this meeting and discussed are hereby adopted as the bylaws of this corporation.

RESOLVED FURTHER, that the secretary of this corporation is authorized and directed to execute a certificate of the adoption of these bylaws and to insert these bylaws as so certified in the book of minutes for this corporation and to see that a copy of the bylaws similarly certified, is kept at the principal office for the transaction of business of the corporation.

ELECTION OF OFFICERS

The meeting proceeded to the election of a president, a vice-president, a secretary, and a treasurer. The following were duly nominated and elected to the offices indicated before their name:

President: Casey Andolina

Vice-President: Danika Kennedy

Secretary: Jenny Ramsey

Treasurer: Kayla Noah

Each officer so elected, being present, accepted her office.

Ellie Woodrow was duly nominated and unanimously carried as the Executive Director.

ACCOUNTING YEAR

The chairperson suggested that the meeting consider the adoption of an accounting year. On motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED, that this corporation adopted an accounting year as follows:

Date Accounting Year Begins: January 1

Date Account Year Ends: December 31

PRINCIPAL OFFICE LOCATION

After some discussion, the location of the principal office of the corporation for the transaction of the business of the corporation was fixed pursuant to the following resolution unanimously adopted, on motion duly made and seconded:

RESOLVED, that the city of Connersville, County of Fayette is hereby designated and fixed as the city and county in which the principal office for the transaction of the business of this corporation shall be located, until changed by subsequent resolution of this board.

ESTABLISHMENT OF BANK ACCOUNT

The chairperson suggested that the directors consider the proposal of establishing a bank account. On motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED, that the Founder executed and filed all necessary applications for a corporate Employer Identification Number.

RESOLVED FURTHER, that the corporate bank account was opened at Union Savings and Loan Association, Main Branch.

RESOLVED FURTHER, that all checks drawn on this bank account must be signed by the Executive Director.

AUTHORIZATION TO FILE WITH GOVERNMENTAL AGENCIES

1. Exemptions from Federal and State Taxes. Founder executed and filed all necessary applications for exemptions from such tax with the appropriate state and federal tax authorities and paid the necessary filing fees.
2. Statement of Information. The following resolution was moved, seconded, and unanimously carried:

RESOLVED, that the executive director is authorized and directed to execute and file with the office of the Secretary of State the Statement of Information, setting forth the names and addresses of the corporation, its officers, directors, and registered agent for service of process.

3. Compliance with Local Solicitation Ordinances. The following resolution was moved, seconded, and unanimously carried:

RESOLVED, that the executive director is directed to ascertain any and all legal requirements imposed on organizations soliciting funds for charitable purposes from the public in the City of Connersville and the County of Fayette; and

RESOLVED FURTHER, that the executive director is authorized and directed to make all necessary filings and obtain all necessary permits authorizing and allowing this corporation to make public solicitations for contributions for charitable purposes in the jurisdiction named above.

FUNDRAISERS

Courageous Walk was discussed as a large fundraiser to be held each year beginning March 28, 2020. Fees, vendors, and sponsorships were discussed. The executive director was authorized to seek out locations and fill out all necessary paperwork and pay any fees associated. All officers will provide a list of possible sponsors and will solicit sponsorship.

For smaller events where the corporation will have a booth, options were discussed on items to sell. Pick a duck was discussed as a way to solicit donations. This was adopted by unanimous vote to have at all booths over the course of a year. Hats, tote bags, and pens were also discussed and approved.

Giving Tuesday was also discussed. The executive director was authorized to create a campaign for this day on December 3, 2019.

ADJOURNMENT

There being no further business on motion duly made, seconded, and unanimously carried, the meeting is adjourned.

DATE: November 15, 2019

Elizabeth M Woodrow

Temporary Secretary